

2021

Ken Caryl Little League
District 5 ID: 00068081

SAFETY PROGRAM

KEN CARYL LITTLE LEAGUE

KCLL is committed to providing a baseball program for our community youth that is fun, competitive and above all else safe. This document outlines the policies and procedures the league will execute on an annual basis to ensure the protection and safety of its members.

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1. About Ken-Caryl Little League

Ken-Caryl Little League (hereafter referred to as KCLL) is chartered annually under Little League National Headquarters located in Williamsport, PA.; we operate in accordance with National Little League policies, rules, and guidelines. Our league falls under the jurisdiction of the Southwest Region located in Waco, TX and is a member of Colorado District 5. Our league ID is 0068081.

We service the very southwestern corner of the Denver Metropolitan area. Originally formed in 2000, we began play with approximately 100 players; this year we will have approximately 500 players in at least eight divisions, ranging in age from 4-16 years old.

As we enter our twenty-second season, we continue to set higher standards for our league by building character, courage and loyalty as well as fundamental baseball skills in every player. The league was started based upon the values of sportsmanship, integrity, and community involvement. KCLL is committed to provide the best combination of excellent baseball without over-the-top family commitment. To this end, our philosophy supports those values, as well as the principals and objectives of Little League Baseball.

"Little League is a program of service to youth. It is geared to provide an outlet of healthful activity and training under good leadership in the atmosphere of wholesome community participation. The movement is dedicated to helping children become good and decent citizens. It strives to inspire them with a goal and to enrich their lives toward the day when they must take their places in the world. It establishes the values of teamwork, sportsmanship and fair play."



We measure our success by the number of players who return to our program each year. At KCLL, members can expect:

- Coaches have committed to be recognized as the best volunteer coaching staff in the area. They have committed in writing to provide the best possible environment for our children. Coaches have committed to attend Positive Coaching Alliance training as well as at least two coaching clinics each year. They have also committed to share best practices among one another to allow maximum growth for our players. This synergistic approach will not only promote excellence in baseball but set an excellent example of positive competition within the league.
- Players will work hard, have fun and learn to play the game.
- KCLL will not determine at any age level what the 'glass ceiling' is for a player in the sport of baseball. Their capability is reflected differently as they mature and we believe that with their commitment to learn and our commitment to instruct that every single player can improve.
- At KCLL we are committed to the continued investment in our players as long as they have the desire to work hard to improve their game.

The Ken-Caryl Little League Code of Conduct is designed to instill and maintain the highest level of sportsmanship, integrity, fairness and professionalism in the program. All participants (Managers, Coaches, Parents, and Players) accept responsibility for adhering to the Code of Conduct upon registration and our community requires accountability for that conduct.

Located at the base of the Rocky Mountains along the Hogback of Jefferson County; Ken-Caryl Little League serves the communities of Ken-Caryl Ranch, Lakewood, Morrison, Roxborough, Trailmark and Southwestern Littleton.

1.1. Leagues and Programs

1.1.1. Tee Ball

Tee Ball is for young players and those just learning the fundamentals. Tee Ball utilizes an adjustable batting tee for hitting a reduced impact ball specifically designed for younger ages. Little League rules are modified for the youngsters to incorporate fun with player development appropriate for this age group. Our philosophy for this age is that the opportunity to bat and play in the field for 4 innings promotes learning and skill development. The season generally consists of 1 practice per week and 1 game per week. The season culminates in a final game and award ceremony on Championship Saturday.



1.1.2. Coach Pitch / Machine Pitch

Coach Pitch focuses on skills essential for building a solid foundation for the game of baseball while having fun. Little League rules are modified for the youngsters to promote skill development. Coaches are allowed in the field and pitch to their own teams using a reduced impact ball specifically designed for younger ages. We do not keep score or strike count at this level and kids are given as many as 9 to 10 pitches to hit. The season generally consists of 1-2 practices per week with 1-2 games per week.

1.1.3. Minor League

Play throughout the season is kid-pitch, culminating with a league tournament to end the season. Little League rules are followed including pitch counts and playing time requirements. Minor League teams play between 12 and 18 games and may travel to other District 5 sites for inter-league play. Players from this division are eligible to play on the tournament team that competes in Colorado District 5 Little League Baseball.

1.1.4. Major League

Play at this level consists of 10-12 year old players. Little League rules are followed including pitch counts and playing time requirements. Major League teams play between 15 and 20 games and may travel to other District 5 sites for inter-league play. Players from this division are eligible to play on the tournament team that competes in Colorado District 5 Little League Baseball.

1.1.5. Intermediate League / Juniors / Seniors League

Play at this level consists of 11-16 year old players. Intermediate Division (50/70) Little League rules are followed for 11-13 years old, Juniors / Seniors rules for 14-16 years old, including pitch counts and playing time requirements. Teams play between 20 and 30 games and will travel to other area Little League team sites for inter-league play. Players from this division are eligible to play on the tournament team that competes in Colorado District 5 Little League Baseball.



1.1.6. All-Star Teams

KCLL participates in the annual All Star Tournaments administered by the National Little League Headquarters Tournament Committee. We begin by playing in the Colorado District 5 All-Star Tournament in six different age groups (8-10, 9-11, 10-12, 11-13, 12-14, 14-16) following the end of regular season play. Each age group has one team, each composed of a maximum of 14 players. In accordance with National Little League policy, teams are selected on or after June 1 and the District 5 tournaments begin in early July. District, State and Regional tournaments culminate with a World Series held mid-August in different locations depending on the age group. The most widely known is the [Little League World Series](#) Majors Division, 10-12 year olds, held in Williamsport, PA and televised by ESPN.

1.2. League Officers

League Officers who are responsible for this safety plan:

President: Tom Newman, ☎ 303-619-9810

Vice President: Brett Board ☎ 303-332-3416

Safety Officer: Journey Newman, ☎ 720-425-7142

Coach / Player Agent: Brian Jordan ☎ 303-478-0090

Coach Development Manager: Jeff Mullin ☎ 303-668-1554

Secretary and All Stars Director: Ginny Newman, ☎ 303-906-0726

Treasurer: Joe Lombardo, ☎ 408-835-1701

Director of Umpires: Steve Romero ☎ 303-929-1231

Operations Manager: Tom Newman ☎ 303-619-9810

Director of Marketing and Communications: Larry Rathbone ☎ 720-434-2490

Community Liaison: Jerry Sullivan ☎ 720-341-2730

Volunteer Coordinator: Ginny Newman ☎ 303-906-0726

For a list of all members of the Board of Directors, visit the KCLL Website at:

<https://www.kcllbaseball.com/Default.aspx?tabid=1554204>



2. About the Safety Plan

In 1995, ASAP (A Safety Awareness Program) was introduced by Little League Baseball, Inc. with the goal of reemphasizing the position of Safety Officer “to create awareness, through education and information, of the opportunities to provide a safer environment for kids and all participants of Little League Baseball.” This safety manual is offered as a tool to place important information at managers, coaches and parent’s disposal.

It is the position of the KCLL and its entire membership to provide a quality program in the safest possible manner to the children who are interested in playing baseball. The members of all the Leagues encourages safe play and practices for all children of all age groups from tryouts to the completion of tournament play.

At the beginning of each new season, the Board of Directors will assign tasks to all of its members including a Safety Officer. The Safety Officer is primarily responsible for ensuring and monitoring the safe environment and practices to reduce hazardous conditions and accidents.

As always: In the event of an emergency, Call: 911

Non-Emergency Numbers:

Littleton Police: (303) 794-1551

Littleton Fire Department: (303) 904-1876



3. Pre-Season Checklist

Each year, before the beginning of the Spring Season, KCLL will perform the following preparations. The Safety Officer will initial each task as it is completed and submit a printed version of the plan to the league Secretary.

Safety Item/Activity	Date Confirmed	Safety Officer Initials
a) The Safety Officer will evaluate the current Safety Plan and recommend any changes for Board approval. The Safety Officer will provide a final, and approved copy to the District Administrator and to the Web Master to post on the League's Web Page.	2/3/2021	JAN
b) The Safety Officer will inspect and evaluate all game and practice fields and provide a written report to the District Administrator and to the Board of Directors of any hazardous or unsafe conditions. The Safety Officer will pay close attention to items such as fencing, any protrusions or irregularities in the playing surface and adequate lightning.	2/3/2021	JAN
c) A copy of this Safety Plan will be distributed to each team Manager and each league umpire.	2/3/2021	JAN
d) Report will be given to the League Secretary to keep with all league correspondence.	2/3/2021	JAN
e) The Safety Officer, along with the Equipment Manager, will inspect and evaluate the condition of the equipment prior to distribution and determine what if any equipment is defective and in need of replacement or maintenance, including but not limited to: <ul style="list-style-type: none"> ● Batting helmets – no dents, interior padding intact, NOCSAE approved ● Shin Guards – All straps are included ● Catcher Mask – Dangling throat guard provided, all padding intact ● Bases – Breakaway bases ● First Aid Kits 	2/3/2021	JAN



<p>f) The Safety Officer will assemble a first aid kit to be distributed to each team Manager prior to the first sanctioned practice. Each first aid kit must include at a minimum:</p> <ul style="list-style-type: none"> ● Ace Wrap ● Disposable cold-pack compress ● Band-Aids ● Disposable gloves ● Basic First-Aid Handbook ● Concussion Awareness Fact and Check Sheet 	<p>2/3/2021</p>	<p>JAN</p>
<p>g) All team Managers are required to complete a first-aid courses before the first sanctioned practice. Assistant Coaches are encouraged to also take the courses, but are not required to. The first-aid course may be taken via on-line web training at:</p> <p>http://www.nfhslearn.com/coreCourseDetail.aspx?courseID=1001</p> <p>The League will reimburse a Manager or Assistant Coach for fees related to the first aid classes.</p> <p>Managers must submit certificate of completion to the Safety Officer prior to first sanctioned practice. The certification completion date may not be older than 12 months prior to first sanctioned practice. Managers who do not submit a certificate of completion will not permitted to manage or coach a team.</p>	<p>2/3/2021</p>	<p>JAN</p>



<p>h) Per Colorado state law, all team Managers <u>and</u> Coaches are required to complete a concussion awareness course before the first sanctioned practice. The course may be taken online at:</p> <p style="text-align: center;">https://nfhslearn.com/courses/concussion-in-sports-2 or https://www.cdc.gov/headsup/youthsports/training/index.html</p> <p>The courses are free and KCLL will not reimburse Managers and Coaches for other concussion training. Managers and Coaches must submit certificate of completion to the Safety Officer prior to first sanctioned practice. The certification completion date may not be older than 12 months prior to first sanctioned practice. Managers and Coaches who do not submit a certificate will not be permitted to coach a team.</p>	<p>3/13/2021</p>	<p>TSH</p>
<p>i) The Safety Officer will submit to the Secretary a list of Managers with the first aid and concussion training certification dates and expiration dates (see Appendix B for a template)</p>	<p>2/3/2021</p>	<p>JAN</p>
<p>j) Prior to the first sanctioned practice KCLL will conduct a Coaching Clinic which will instruct Managers and Assistant Coaches the following.</p> <ul style="list-style-type: none"> ● Conducting a practice ● Safe drills ● How to slide without injury ● Conducting a good warm-up and stretching exercise <p>All Managers are required to attend the Coaching Clinic. Assistant Coaches are encouraged to attend.</p>	<p>2/3/2021</p>	<p>JAN</p>
<p>k) KCLL will collect a medical release and emergency contact information from all players upon registration. The Safety Office will prepare a written roster with emergency contact information for each Manager. Each Manager must keep the emergency contact information at each sanctioned event.</p>	<p>2/3/2021</p>	<p>JAN</p>



<p>l) KCLL recognizes that children mature at different rates and younger players may possess enough skill, experience, strength and maturity to play in older leagues. However, any player who desires to play in a league that is not designated for that player's age bracket is subject to the following review and approval:</p> <ul style="list-style-type: none"> ● The player must attend a skill assessment clinic held prior to the first sanctioned practice. ● The KCLL Player Agent will discuss with the player and the player's parents the advantages and disadvantages of playing with older players (e.g. loss of confidence) ● The KCLL Safety Officer or President must observe the player at the skill assessment clinic. If in the opinion of the Safety Officer the player does not possess the skills, agility and strength to safely play in an older league, the Safety Officer may mandate the player participate in the league designated for the player's age range. ● The Safety Officer will provide a list of players who are not playing in a league for that player's designated age range with confirmation of attendance at the skill assessment clinic and confirmation the players have had a conversation with the KCLL Player Agent. 	<p>2/3/2021</p>	<p>JAN</p>
<p>m) When a Manager receives equipment from the KCLL Director of Operations at the beginning of the season, the Manager will inspect each item and determine if it is fit for service. Once the Manager takes the equipment bag, it is the Managers' responsibility to notify the Equipment Manager of any items that require replacement or maintenance during the season.</p>	<p>2/3/2021</p>	<p>JAN</p>
<p>n) The Secretary will ensure that guardians of every player have agreed to a Liability of Waiver releasing KCLL and KCLL agents from liability in the case of injury.</p>	<p>2/3/2021</p>	<p>JAN</p>



<p>o) The KCLL President will conduct background checks on all Volunteers. Background checks will be performed in accordance to the guidelines published in the Little League Child Protection Program. A copy of the the Program and the approved volunteer application can be found in the appendix of this document.</p>	<p>3/13/2021</p>	<p>TSH</p>
<p>p) KCLL will collect and distribute to Managers “In Case of Emergency (ICE)” information about each player. Information will include, but is not limited to:</p> <ul style="list-style-type: none"> ● Contact information for two guardians ● Player’s preferred family doctor and contact information ● Player’s preferred hospital and contact information ● Any medical condition and/or medications that managers and emergency personnel should be aware of (e.g. allergies, asthma, etc.) 	<p>2/3/2021</p>	<p>JAN</p>

4. Safety during the Season

4.1. Pre-Game Safety

4.1.1. Snacks

- a) Managers may permit parents to organize snacks for players. Snacks must be store bought items and enclosed in a container or plastic wrap. The items must be distributed with the container or plastic wrap intact as purchased from the store. Snacks must be individually wrapped.
- b) Managers should review ICE information for food allergies (e.g. peanut allergies) and alert the parents who are providing snacks of any allergies. Managers should remind the parent that will be providing snacks for the team of the allergies.



4.1.2. Field and Equipment Review

- a) The umpires are required to observe and inspect the equipment used in the games and advise the coaches if they notice any equipment items that are unsafe or do not meet Little League specifications (e.g bat size).
- b) While preparing the field for play, Managers will evaluate the field and determine if the field has any conditions that need attention. The Manager will report the condition to the League Safety Officer who will then contact the owner of the fields for repairs or secure someone to repair the fields. The Safety Officer will evaluate the condition further.
- c) Managers and Umpires must walk the field prior to play to judge the fitness and safety of the field.
- d) Managers may conduct pre-game batting warm-ups, but shall do so in a controlled, supervised and safe manner.
 - Managers may warm-up only one batter at a time.
 - There must be a “no-entry” zone with a ten-foot radius around the batter
 - Only one adult, the “coach”, and one player, the “batter”, may be in the zone
 - The Manager should position one player or adult outside the zone to monitor and prohibit anyone from entering the no-entry zone.

4.2. Game Safety

- a) It is the responsibility of the Umpire and the home team Manager to determine when a game should be called or suspended for darkness or any other weather-related occurrences such as lightning.
- b) There will be no on-deck, warm-up circle. Only the batter whose turn it is to bat is permitted to have a bat in his/her hands. No other player shall swing a bat at any time or any place (e.g. behind the dugout) during the game.
- c) When warming up a pitcher, Managers must ensure the following:
 - A player acting as the catcher for the pitcher must wear a catcher’s helmet and mask.
 - The pitcher who is warming up must wear a batting helmet.
 - A player must be positioned between the pitcher and catcher to protect the players from foul or stray balls from the field of play.



- d) When a ball is hit or thrown out of bounds (e.g. foul ball, passed ball), the ball will be returned to the Umpire when game play is stopped.
- e) Players shall not throw equipment – this includes helmets and bats.
- f) Players shall remain seated in dugout.
- g) Base coaches must be in their respective boxes.
- h) Jewelry or other non-uniform accessories are not permitted on the field of play
- i) Pitchers cannot wear wristbands, including sweatbands.
- j) Only the Manager or a Coach (not both) may exit the dugout when time is called.
- k) Managers are responsible for ensuring only authorized personnel are allowed in the dugout. Authorized personnel include Coaches and players. No friends or family members are allowed in the dugout.



5. In the Event of an Injury

- a) Manager will evaluate the injury and determine what kind of care is needed.
- b) If a family member of the player is unavailable and it is determined that the player needs further medical attention, it is the position of the Manager to err on the side of caution.
- c) If the family member of the player is available and present, other than basic first aid, medical care shall be deferred to the family member.
- d) Since there are no phones on KCLL fields, Managers and parents are encouraged to bring personal cellular phone to the fields, including practice field, in case of an emergency.
- e) The Manager will report to the League Safety Office within 24 hours the accident/injury. The Manager shall complete an accident report form that has been approved by the Board of Directors. The report must be submitted to the League Safety officer within 48 hours.
- f) The Safety Officer will investigate the incident and determine if the injury occurred due to field conditions, improper training, equipment malfunction, or other and then how it may be prevented in the future.
- g) The Safety Officer will report to the Board of Directors at each board meeting if any accidents have occurred.
- h) The Safety Officer shall follow-up the accident with the parents and fill out the insurance form, explaining the insurance benefits and the procedures involved for filing a claim. Little League insurance is supplemental to the parent's insurance policy.



6. Lightning Procedures

The KCLL lightning policy is based on recommendations from the National Weather Service and the National Oceanic Atmospheric Administration. While no policy can guarantee 100% against a lightning strike our policy has been created to minimize the risk to KCLL participants.

- a) Every coach, should download a weather indicator app on their smartphones that can detect lightning strikes (e.g., Weatherbug). The home team will designate one parent or coach to monitor the lightning strike. If the chosen app indicates lightning is within 10 miles, the parent will inform the umpire and game play will be immediately be suspended for 15 minutes. If the chosen app again signal lighting in the area during the 15 minute suspension, the 15 minutes will restart. It will be up to umpires and coaches if they would like to cancel the game.
- b) Every field will be treated independent. The coaches at every field will be in charge of deciding to stop game play.
- c) If thunder is audible, a coach or parent must open the chosen app and watch for lightning.
- d) Once game play or practice is suspended, all players, and umpires under the age of 18 must leave the playing field and dugouts immediately (dugouts are not a safe shelter during a lightning storm) it is recommended that coaches and parents leave the playing field and strongly encouraged to seek shelter in a hard topped, rubber tired vehicle.



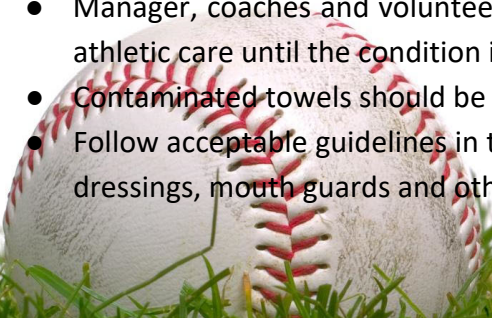
7. Communicable Disease Procedures

KCLL will perform activities in an attempt to limit the spread of communicable diseases.

- Players that exhibit active symptoms of communicable diseases (e.g., runny nose, cough) will be asked to refrain from participation in practices or games.
- Teams will attempt to minimize the use of shared equipment. This will not always be possible. When shared gear that involves close contact with the mouth and/or nose is employed (e.g., catcher helmet), it will be cleaned with alcohol or other disinfectant in between different player usage.
- UV rays from the sun are an effective method of killing most viruses. As such, placing gear in sunlight before, during, and after games will be encouraged.
- When there is an outbreak of a contagion within the community, KCLL will monitor and comply with local, regional, and national guidelines to combat the spread of the contagion.

While the risk of one athlete infecting another with HIV/AIDS during competition is close to non-existent, there is a remote risk other blood borne infectious disease can be transmitted. Procedures for reducing the potential for transmission of infectious agents should include, but not limited to the following:

- Bleeding must be stopped, the open wound covered and if there is any excessive amount of blood on the uniform it must be changed before the athlete may participate.
- Routine use of gloves or other precautions to prevent skin and mucous membrane exposure when contact with blood or other body fluids is anticipated.
- Immediately wash hands and other skin surfaces if contaminated (in contact) with blood or other body fluids. Wash hands immediately after removing gloves.
- Clean all blood contaminated surfaces and equipment with a solution made from a proper dilution of household bleach (CDC) recommends 1-100 or other disinfectant before competition resumes
- Practice proper disposal procedures to prevent injuries caused by sharp instruments or devices.
- Although saliva has not been implicated in HIV transmission, to minimize the need for emergency mouth-to-mouth resuscitation, mouthpieces, resuscitation bags, or other ventilation devices should be available for use.
- Manager, coaches and volunteers with bleeding or oozing skin should refrain from all direct athletic care until the condition is resolved.
- Contaminated towels should be disposed of/disinfected properly.
- Follow acceptable guidelines in the immediate control of bleeding and when handling bloody dressings, mouth guards and other articles containing body fluids.



8. Heat Illness

There are three degrees of heat illness: cramps, heat exhaustion, and heat stroke. People who are most likely to be overcome by excessive heat are the very young, the aged, obese people, alcoholics, and those who suffer from any disease that impairs body strength. Young, healthy people who overexert themselves in excessive heat may also be overcome by heat illness. To function properly the body must maintain a core temperature of 98.6 degrees. When it is hot, the body sheds excess heat by dilating blood vessels near the skin and perspiring. When the body perspires too much, valuable salt and water loss can cause heat illness.

8.1. Prevention

Managers shall:

If you are going to exercise in hot weather, it's important to acclimatize to the heat for about a week before beginning any intense exercise. This allows your body to gradually adapt to the heat.

[Hydrate well](#) before and during exercise in order to replace lost electrolytes such as [sodium](#), potassium and magnesium with food or a sports drink (drink 16 to 20 oz/hour).

Avoid exercising during the hottest time of day; train closer to sunrise or sunset.

Wear light, loose clothing, so sweat can evaporate.

Better yet, invest in some clothes made with CoolMax®, Drymax®, Smartwool or polypropylene. These fibers have tiny channels that wick the moisture from your skin to the outer layer of the clothing where it can evaporate more easily.

Use sunscreen to prevent [sunburn](#), which can limit the skin's ability to cool itself.

Wear a hat with a brim.

If you feel your abilities start to diminish, stop activity and seek out a cool shaded place.

Do not drink alcohol or beverages with caffeine before exercise because they increase the rate of dehydration.



8.2. Cramps

Salt is necessary for proper muscle function. When muscles are deprived of salt they become irritated and spasm. Heat cramps are muscle spasms in the legs and/or abdomen that result when profuse sweating depletes the body of salt. Heat Cramps affect people in good physical condition who overexert themselves in sports or work when heat and humidity are high.

Treatment: Remove the person from the heat, rub muscles or have the person “walk off the cramp.” If the person is nauseated or faint, have them drink 1 to 2 glasses of a Sports type drink. Encourage rest for at least 12 hours so the body may obtain its salt balance.

8.3. Heat Exhaustion

Heat exhaustion is the body's response to dehydration and an excessive loss of water and salt through sweat. Heat exhaustion typically occurs after long periods of heat exposure. Heat exhaustion occurs when the body becomes overwhelmed by heat and the sweat response stops working properly. Signs of heat exhaustion include sudden fainting and collapse, headaches, fatigue, dizziness, nausea, and sometimes abdominal cramping, profuse sweating, pale, and clammy skin.

Treatment: If Heat exhaustion symptoms manifest, take the following actions:

- Stop all activities immediately and have player lie down, elevating feet 6 to 12 inches
- Drink cool, non-alcoholic beverages
- Move player to an air-conditioned room
- Remove extra clothing



8.4. Heat Stroke

The least common, but most serious heat illness is Heat Stroke. The body has lost its heat regulating mechanisms. It is a dire emergency with a 90% mortality rate. People suffering heat stroke, first sweat profusely to dissipate excess heat, but eventually become too dehydrated to sweat anymore and their core temperature rises rapidly. Body temperature rapidly rises to 105-106 degrees Fahrenheit. The skin is HOT and DRY, the person becomes disoriented, confused, delirious, or lapses into a coma, pulse becomes very rapid and pounding, and they exhibit an elevated respiratory rate.

Treatment: CALL AN AMBULANCE IMMEDIATELY! Remove the person from the heat; cool the person down as rapidly as possible by removing clothing, immerse in cold water or hose down with garden hose. Do not cool the person so much that the person begins to shiver, this produces more heat. Do not give the person anything by mouth.



9. General Forms

See attached:

- 9.1 2021 Little League "Basic" Volunteer Application
- 9.2 2021 Little League Volunteer Application
- 9.3 Little League Incident Injury Tracking Form
- 9.4 Little League Accident Claim Form & Instructions
- 9.5 Little League Child Protection Program



Little League® "Basic" Volunteer Application – 2021

Do not use forms from past years. Use extra paper to complete if additional space is required.



This volunteer application can be used as a reference for leagues utilizing the JDP Quick App or for leagues that are using an outside background check provider that meets the standards of Little League Regulation 1(c)9. Visit LittleLeague.org/localBGcheck for more information.

All RED fields are required.

Name _____
First Middle Name or Initial Last

Address _____

City _____ State _____ Zip _____

Home Phone: _____ Cell Phone _____

Work Phone: _____ E-mail Address: _____

Driver's License#: _____

1. Have you ever been charged with, convicted of, plead no contest, or guilty to any crime(s) involving or against a minor, or of a sexual nature?

If yes, describe each in full: _____ Yes No
(If volunteer answered yes to Question 1, the local league must contact the Little League Security Manager.)

2. Have you ever been convicted of or plead no contest or guilty to any crime(s)? Yes No

If yes, describe each in full: _____
(Answering yes to Question 2, does not automatically disqualify you as a volunteer.)

3. Do you have any criminal charges pending against you regarding any crime(s)? Yes No

If yes, describe each in full: _____
(Answering yes to Question 3, does not automatically disqualify you as a volunteer.)

4. Have you ever been refused participation in any other youth programs and/or listed on the SafeSport Centralized Disciplinary Database or USA Baseball Ineligible List? Yes No

If yes, explain: _____
(If volunteer answered yes to Question 4, the local league must contact the Little League Security Manager.)

5. In which of the following would you like to participate? (Check one or more.)

- | | | |
|--|--|---|
| <input type="checkbox"/> League Official | <input type="checkbox"/> Field Maintenance | <input type="checkbox"/> Concession Stand |
| <input type="checkbox"/> Coach | <input type="checkbox"/> Manager | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Umpire | <input type="checkbox"/> Scorekeeper | |

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION (NOT NECESSARY IF VOLUNTEER IS RETURNING).

Please provide updated information below if there are any changes from previous years or requesting a new position.

Occupation: _____

Employer: _____

Address: _____

Special professional training, skills, hobbies:

Special Certifications (CPR, Medical, etc.):

Special Affiliations (Clubs, Services Organizations, etc.):

Previous volunteer experience (including baseball/softball and years (s)):

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: LittleLeague.org/BgStateLaws

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Name (please print or type) _____

Applicant Signature _____ Date _____

If Minor/Parent Signature _____ Date _____

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____ on _____

System(s) used for background check (minimum of one must be checked):

Review the Little League Regulation 1(c)9 for all background check requirements

JDP (Includes review of the SafeSport Centralized Disciplinary and USA Baseball Ineligible List) *

OR

- | | |
|---|---|
| <input type="checkbox"/> National Criminal Database check | <input type="checkbox"/> SafeSport Centralized Disciplinary Database and/or USA Baseball Ineligible List Sex Offender |
| <input type="checkbox"/> National Sex Offender Registry | |

** Please be advised that if you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.*

Only attach to this application copies of background check reports that reveal convictions of this application.



Little League® Volunteer Application – 2021



Do not use forms from past years. Use extra paper to complete if additional space is required.

This volunteer application should only be used if a league is manually entering information into JDP or an outside background check provider that meets the standards of Little League Regulations 1(c)9. THIS FORM SHOULD NOT BE COMPLETED IF A LEAGUE IS UTILIZING THE JDP QUICKAPP. Visit LittleLeague.org/localBGcheck for more information.

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.

All RED fields are required.

Name _____ Date _____
First Middle Name or Initial Last

Address _____

City _____ State _____ Zip _____

Social Security # (mandatory) _____

Cell Phone _____ Business Phone _____

Home Phone: _____ E-mail Address: _____

Date of Birth _____

Occupation _____

Employer _____

Address _____

Special professional training, skills, hobbies: _____

Community affiliations (Clubs, Service Organizations, etc.): _____

Previous volunteer experience (including baseball/softball and year): _____

1. Do you have children in the program? Yes No

If yes, list full name and what level? _____

2. Special Certification (CPR, Medical, etc.)? If yes, list: _____ Yes No

3. Do you have a valid driver's license? Yes No

Driver's License#: _____ State _____

4. Have you ever been charged with, convicted of, plead no contest, or guilty to any crime(s) involving or against a minor, or of a sexual nature?

If yes, describe each in full: _____ Yes No

(If volunteer answered yes to Question 4, the local league must contact the Little League Security Manager.)

5. Have you ever been convicted of or plead no contest or guilty to any crime(s)? Yes No

If yes, describe each in full: _____

(Answering yes to Question 5, does not automatically disqualify you as a volunteer.)

6. Do you have any criminal charges pending against you regarding any crime(s)? Yes No

If yes, describe each in full: _____

(Answering yes to Question 6, does not automatically disqualify you as a volunteer.)

7. Have you ever been refused participation in any other youth programs and/or listed on the SafeSport Centralized Disciplinary Database or USA Baseball Ineligible List? Yes No

If yes, explain: _____

(If volunteer answered yes to Question 7, the local league must contact the Little League Security Manager.)

In which of the following would you like to participate? (Check one or more.)

League Official Umpire Manager Concession Stand

Coach Field Maintenance Scorekeeper Other _____

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name/Phone

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: LittleLeague.org/BgStateLaws

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature _____ Date _____

If Minor/Parent Signature _____ Date _____

Applicant Name (please print or type) _____

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____ on _____

System(s) used for background check (minimum of one must be checked):

Review the Little League Regulation 1(c)(9) for all background check requirements

JDP (Includes review of the SafeSport Centralized Disciplinary and USA Baseball Ineligible List) *

OR

National Criminal Database check SafeSport Centralized Disciplinary Database and/or

National Sex Offender Registry USA Baseball Ineligible List Sex Offender

*Please be advised that if you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.

Only attach to this application copies of background check reports that reveal convictions of this application.

League Name: _____ League ID: ____ - ____ - ____ Incident Date: _____

Field Name/Location: _____ Incident Time: _____

Injured Person's Name: _____ Date of Birth: _____

Address: _____ Age: _____ Sex: Male Female

City: _____ State _____ ZIP: _____ Home Phone: () _____

Parent's Name (If Player): _____ Work Phone: () _____

Parents' Address (If Different): _____ City _____

Incident occurred while participating in:

- A.) Baseball Softball Challenger TAD
- B.) Challenger T-Ball Minor Major Intermediate (50/70)
- Junior Senior Big League
- C.) Tryout Practice Game Tournament Special Event
- Travel to Travel from Other (Describe): _____

Position/Role of person(s) involved in incident:

- D.) Batter Baserunner Pitcher Catcher First Base Second
- Third Short Stop Left Field Center Field Right Field Dugout
- Umpire Coach/Manager Spectator Volunteer Other: _____

Type of injury: _____

Was first aid required? Yes No If yes, what: _____

Was professional medical treatment required? Yes No If yes, what: _____
(If yes, the player must present a non-restrictive medical release prior to to being allowed in a game or practice.)

Type of incident and location:

- A.) On Primary Playing Field B.) Adjacent to Playing Field D.) Off Ball Field
- Base Path: Running or Sliding Seating Area Travel:
- Hit by Ball: Pitched or Thrown or Batted Parking Area Car or Bike or
- Collision with: Player or Structure C.) Concession Area Walking
- Grounds Defect Volunteer Worker League Activity
- Other: _____ Customer/Bystander Other: _____

Please give a short description of incident: _____

Could this accident have been avoided? How: _____

This form is for local Little League use only (should not be sent to Little League International). This document should be used to evaluate potential safety hazards, unsafe practices and/or to contribute positive ideas in order to improve league safety. When an accident occurs, obtain as much information as possible. For all Accident claims or injuries that could become claims to any eligible participant under the Accident Insurance policy, please complete the Accident Notification Claim form available at http://www.littleleague.org/Assets/forms_pubs/asap/AccidentClaimForm.pdf and send to Little League International. For all other claims to non-eligible participants under the Accident policy or claims that may result in litigation, please fill out the General Liability Claim form available here: http://www.littleleague.org/Assets/forms_pubs/asap/GLClaimForm.pdf.

Prepared By/Position: _____ Phone Number: (____) _____

Signature: _____ Date: _____



LITTLE LEAGUE® BASEBALL AND SOFTBALL ACCIDENT NOTIFICATION FORM INSTRUCTIONS

Send Completed Form To:
Little League® International
539 US Route 15 Hwy, PO Box 3485
Williamsport PA 17701-0485
Accident Claim Contact Numbers:
Phone: 570-327-1674

1. This form must be completed by parents (if claimant is under 19 years of age) and a league official and forwarded to Little League Headquarters within 20 days after the accident. A photocopy of this form should be made and kept by the claimant/parent. Initial medical/dental treatment must be rendered within 30 days of the Little League accident.
2. Itemized bills including description of service, date of service, procedure and diagnosis codes for medical services/supplies and/or other documentation related to claim for benefits are to be provided within 90 days after the accident date. In no event shall such proof be furnished later than 12 months from the date the medical expense was incurred.
3. When other insurance is present, parents or claimant must forward copies of the Explanation of Benefits or Notice/Letter of Denial for each charge directly to Little League Headquarters, even if the charges do not exceed the deductible of the primary insurance program.
4. Policy provides benefits for eligible medical expenses incurred within 52 weeks of the accident, subject to Excess Coverage and Exclusion provisions of the plan.
5. **Limited** deferred medical/dental benefits may be available for necessary treatment incurred after 52 weeks. Refer to insurance brochure provided to the league president, or contact Little League Headquarters within the year of injury.
6. Accident Claim Form must be fully completed - including Social Security Number (SSN) - for processing.

League Name				League I.D.	
Name of Injured Person/Claimant		SSN	Date of Birth (MM/DD/YY)		Age
Name of Parent/Guardian, if Claimant is a Minor			Home Phone (Inc. Area Code)		Bus. Phone (Inc. Area Code)
Address of Claimant		Address of Parent/Guardian, if different			

The Little League Master Accident Policy provides benefits in **excess** of benefits from other insurance programs subject to a \$50 deductible per injury. "Other insurance programs" include family's personal insurance, student insurance through a school or insurance through an employer for employees and family members. Please CHECK the appropriate boxes below. If YES, follow instruction 3 above.

Does the insured Person/Parent/Guardian have any insurance through:

Employer Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No	School Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Individual Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Dental Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Date of Accident	Time of Accident	Type of Injury
	<input type="checkbox"/> AM <input type="checkbox"/> PM	

Describe exactly how accident happened, including playing position at the time of accident:

Check all applicable responses in **each** column:

- | | | | | |
|---|---|---|---|--|
| <input type="checkbox"/> BASEBALL | <input type="checkbox"/> CHALLENGER (4-18) | <input type="checkbox"/> PLAYER | <input type="checkbox"/> TRYOUTS | <input type="checkbox"/> SPECIAL EVENT (NOT GAMES) |
| <input type="checkbox"/> SOFTBALL | <input type="checkbox"/> T-BALL (4-7) | <input type="checkbox"/> MANAGER, COACH | <input type="checkbox"/> PRACTICE | <input type="checkbox"/> SPECIAL GAME(S) |
| <input type="checkbox"/> CHALLENGER | <input type="checkbox"/> MINOR (6-12) | <input type="checkbox"/> VOLUNTEER UMPIRE | <input type="checkbox"/> SCHEDULED GAME | (Submit a copy of your approval from Little League Incorporated) |
| <input type="checkbox"/> TAD (2ND SEASON) | <input type="checkbox"/> LITTLE LEAGUE (9-12) | <input type="checkbox"/> PLAYER AGENT | <input type="checkbox"/> TRAVEL TO | |
| | <input type="checkbox"/> INTERMEDIATE (50/70) (11-13) | <input type="checkbox"/> OFFICIAL SCOREKEEPER | <input type="checkbox"/> TRAVEL FROM | |
| | <input type="checkbox"/> JUNIOR (12-14) | <input type="checkbox"/> SAFETY OFFICER | <input type="checkbox"/> TOURNAMENT | |
| | <input type="checkbox"/> SENIOR (13-16) | <input type="checkbox"/> VOLUNTEER WORKER | <input type="checkbox"/> OTHER (Describe) | |

I hereby certify that I have read the answers to all parts of this form and to the best of my knowledge and belief the information contained is complete and correct as herein given.

I understand that it is a crime for any person to intentionally attempt to defraud or knowingly facilitate a fraud against an insurer by submitting an application or filing a claim containing a false or deceptive statement(s). See Remarks section on reverse side of form.

I hereby authorize any physician, hospital or other medically related facility, insurance company or other organization, institution or person that has any records or knowledge of me, and/or the above named claimant, or our health, to disclose, whenever requested to do so by Little League and/or National Union Fire Insurance Company of Pittsburgh, Pa. A photostatic copy of this authorization shall be considered as effective and valid as the original.

Date	Claimant/Parent/Guardian Signature (In a two parent household, both parents must sign this form.)
Date	Claimant/Parent/Guardian Signature

For Residents of California:

Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

For Residents of New York:

Any person who knowingly and with the intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

For Residents of Pennsylvania:

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

For Residents of All Other States:

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

PART 2 - LEAGUE STATEMENT (Other than Parent or Claimant)

Name of League	Name of Injured Person/Claimant	League I.D. Number
Name of League Official		Position in League
Address of League Official		Telephone Numbers (Inc. Area Codes) Residence: () Business: () Fax: ()

Were you a witness to the accident? Yes No
Provide names and addresses of any known witnesses to the reported accident.

Check the boxes for all appropriate items below. At least one item in each column must be selected.

POSITION WHEN INJURED	INJURY	PART OF BODY	CAUSE OF INJURY
<input type="checkbox"/> 01 1ST	<input type="checkbox"/> 01 ABRASION	<input type="checkbox"/> 01 ABDOMEN	<input type="checkbox"/> 01 BATTED BALL
<input type="checkbox"/> 02 2ND	<input type="checkbox"/> 02 BITES	<input type="checkbox"/> 02 ANKLE	<input type="checkbox"/> 02 BATTING
<input type="checkbox"/> 03 3RD	<input type="checkbox"/> 03 CONCUSSION	<input type="checkbox"/> 03 ARM	<input type="checkbox"/> 03 CATCHING
<input type="checkbox"/> 04 BATTER	<input type="checkbox"/> 04 CONTUSION	<input type="checkbox"/> 04 BACK	<input type="checkbox"/> 04 COLLIDING
<input type="checkbox"/> 05 BENCH	<input type="checkbox"/> 05 DENTAL	<input type="checkbox"/> 05 CHEST	<input type="checkbox"/> 05 COLLIDING WITH FENCE
<input type="checkbox"/> 06 BULLPEN	<input type="checkbox"/> 06 DISLOCATION	<input type="checkbox"/> 06 EAR	<input type="checkbox"/> 06 FALLING
<input type="checkbox"/> 07 CATCHER	<input type="checkbox"/> 07 DISMEMBERMENT	<input type="checkbox"/> 07 ELBOW	<input type="checkbox"/> 07 HIT BY BAT
<input type="checkbox"/> 08 COACH	<input type="checkbox"/> 08 EPIPHYSES	<input type="checkbox"/> 08 EYE	<input type="checkbox"/> 08 HORSEPLAY
<input type="checkbox"/> 09 COACHING BOX	<input type="checkbox"/> 09 FATALITY	<input type="checkbox"/> 09 FACE	<input type="checkbox"/> 09 PITCHED BALL
<input type="checkbox"/> 10 DUGOUT	<input type="checkbox"/> 10 FRACTURE	<input type="checkbox"/> 10 FATALITY	<input type="checkbox"/> 10 RUNNING
<input type="checkbox"/> 11 MANAGER	<input type="checkbox"/> 11 HEMATOMA	<input type="checkbox"/> 11 FOOT	<input type="checkbox"/> 11 SHARP OBJECT
<input type="checkbox"/> 12 ON DECK	<input type="checkbox"/> 12 HEMORRHAGE	<input type="checkbox"/> 12 HAND	<input type="checkbox"/> 12 SLIDING
<input type="checkbox"/> 13 OUTFIELD	<input type="checkbox"/> 13 LACERATION	<input type="checkbox"/> 13 HEAD	<input type="checkbox"/> 13 TAGGING
<input type="checkbox"/> 14 PITCHER	<input type="checkbox"/> 14 PUNCTURE	<input type="checkbox"/> 14 HIP	<input type="checkbox"/> 14 THROWING
<input type="checkbox"/> 15 RUNNER	<input type="checkbox"/> 15 RUPTURE	<input type="checkbox"/> 15 KNEE	<input type="checkbox"/> 15 THROWN BALL
<input type="checkbox"/> 16 SCOREKEEPER	<input type="checkbox"/> 16 SPRAIN	<input type="checkbox"/> 16 LEG	<input type="checkbox"/> 16 OTHER
<input type="checkbox"/> 17 SHORTSTOP	<input type="checkbox"/> 17 SUNSTROKE	<input type="checkbox"/> 17 LIPS	<input type="checkbox"/> 17 UNKNOWN
<input type="checkbox"/> 18 TO/FROM GAME	<input type="checkbox"/> 18 OTHER	<input type="checkbox"/> 18 MOUTH	
<input type="checkbox"/> 19 UMPIRE	<input type="checkbox"/> 19 UNKNOWN	<input type="checkbox"/> 19 NECK	
<input type="checkbox"/> 20 OTHER	<input type="checkbox"/> 20 PARALYSIS/ PARAPLEGIC	<input type="checkbox"/> 20 NOSE	
<input type="checkbox"/> 21 UNKNOWN		<input type="checkbox"/> 21 SHOULDER	
<input type="checkbox"/> 22 WARMING UP		<input type="checkbox"/> 22 SIDE	
		<input type="checkbox"/> 23 TEETH	
		<input type="checkbox"/> 24 TESTICLE	
		<input type="checkbox"/> 25 WRIST	
		<input type="checkbox"/> 26 UNKNOWN	
		<input type="checkbox"/> 27 FINGER	

Does your league use batting helmets with attached face guards? YES NO
If YES, are they Mandatory or Optional At what levels are they used?

I hereby certify that the above named claimant was injured while covered by the Little League Baseball Accident Insurance Policy at the time of the reported accident. I also certify that the information contained in the Claimant's Notification is true and correct as stated, to the best of my knowledge.

Date	League Official Signature
------	---------------------------

Little League® Baseball & Softball CLAIM FORM INSTRUCTIONS



WARNING — It is important that parents/guardians and players note that: *Protective equipment cannot prevent all injuries a player might receive while participating in baseball/softball.*

To expedite league personnel's reporting of injuries, we have prepared guidelines to use as a checklist in completing reports. It will save time -- and speed your payment of claims.

The National Union Fire Insurance Company of Pittsburgh, Pa. (NUFIC) Accident Master Policy acquired through Little League® contains an "Excess Coverage Provision" whereby all personal and/or group insurance shall be used first.

The Accident Claim Form must be fully completed, including a Social Security Number, for processing. To help explain insurance coverage to parents/guardians refer to *What Parents Should Know* on the internet that should be reproduced on your league's letterhead and distributed to parents/guardians of all participants at registration time.

If injuries occur, initially it is necessary to determine whether claimant's parents/guardians or the claimant has other insurance such as group, employer, Blue Cross and Blue Shield, etc., which pays benefits. (This information should be obtained at the time of registration prior to tryouts.) If such coverage is provided, the claim must be filed first with the primary company under which the parent/guardian or claimant is insured.

When filing a claim, all medical costs should be fully itemized and forwarded to Little League International. If no other insurance is in effect, a letter from the parent/guardian or claimant's employer explaining the lack of group or employer insurance should accompany the claim form.

The NUFIC Accident Policy is acquired by leagues, not parents, and provides comprehensive coverage at an affordable cost. Accident coverage is underwritten by National Union Fire Insurance Company of Pittsburgh, a Pennsylvania Insurance company, with its principal place of business at 175 Water Street, 18th Floor, New York, NY 10038. It is currently authorized to transact business in all states and the District of Columbia. NAIC Number 19445. This is a brief description of the coverage available under the policy. The policy will contain limitations, exclusions, and termination provisions. Full details of the coverage are contained in the Policy. If there are any conflicts between this document and the Policy, the Policy shall govern.

The current insurance rates would not be possible without your help in stressing safety programs at the local level. The ASAP manual, **League Safety Officer Program Kit**, is recommended for use by your Safety Officer.

TREATMENT OF DENTAL INJURIES

Deferred Dental Treatment for claims or injuries occurring in 2002 and beyond: If the insured incurs injury to sound, natural teeth and necessary treatment requires that dental treatment for that injury must be postponed to a date more than 52 weeks after the date of the injury due to, but not limited to, the physiological changes occurring to an insured who is a growing child, we will pay the lesser of the maximum benefit of \$1,500.00 or the reasonable expense incurred for the deferred dental treatment. Reasonable expenses incurred for deferred dental treatment are only covered if they are incurred on or before the insured's 23rd birthday. Reasonable Expenses incurred for deferred root canal therapy are only covered if they are incurred within 104 weeks after the date the Injury is sustained.

CHECKLIST FOR PREPARING CLAIM FORM

1. Print or type all information.
2. Complete all portions of the claim form before mailing to our office.
3. Be sure to include league name and league ID number.

PART I - CLAIMANT, OR PARENT(S)/GUARDIAN(S), IF CLAIMANT IS A MINOR

1. The adult claimant or parent(s)/guardians(s) must sign this section, **if the claimant is a minor.**
2. Give the name and address of the injured person, along with the name and address of the parent(s)/guardian(s), if claimant is a minor.
3. Fill out all sections, including check marks in the appropriate boxes for all categories. **Do not leave any section blank. This will cause a delay in processing your claim and a copy of the claim form will be returned to you for completion.**
4. It is mandatory to forward information on other insurance. Without that information there will be a delay in processing your claim. If no insurance, written verification from each parent/spouse employer must be submitted.
5. Be certain all necessary papers are attached to the claim form. (See instruction 3.) Only itemized bills are acceptable.
6. On dental claims, it is necessary to submit charges to the major medical and dental insurance company of the claimant, or parent(s)/guardian(s) if claimant is a minor. "Accident-related treatment to whole, sound, natural teeth as a direct and independent result of an accident" must be stated on the form and bills. Please forward a copy of the insurance company's response to Little League International. Include the claimant's name, league ID, and year of the injury on the form.

PART II - LEAGUE STATEMENT

1. This section must be filled out, signed and dated by the **league official.**
2. Fill out all sections, including check marks in the appropriate boxes for all categories. **Do not leave any section blank. This will cause a delay in processing your claim and a copy of the claim form will be returned to you for completion.**

IMPORTANT: Notification of a claim should be filed with Little League International within 20 days of the incident for the current season.



LITTLE LEAGUE® CHILD PROTECTION PROGRAM

OVERVIEW

The safety and well-being of all participants in the Little League® program is paramount. Little League promotes a player-centric program where young people grow up happy, healthy, and, above all, safe. Little League does not tolerate any type of abuse against a minor, including, but not limited to, sexual, physical, mental, and emotional (as well as any type of bullying, hazing, or harassment). The severity of these types of incidents is life-altering for the child and all who are involved.

The goal of the Little League Child Protection Program is to prevent child abuse from occurring through an application screening process for all required volunteers and/or hired workers, ongoing training for its staff and volunteers, increased awareness, and mandatory reporting of any abuse. Little League is committed to enforcing its Child Protection Program, as highlighted below under “Enforcement.”

Local Little League programs should establish a zero-tolerance culture that does not allow any type of activity that promotes or allows any form of misconduct or abuse (mental, physical, emotional, or sexual) between players, coaches, parents/guardians/caretakers, spectators, volunteers, and/or any other individual. League officials must remove any individual that is exhibiting any type of mental, physical, emotional, or sexual misconduct and report the individual to the authorities immediately.

Little League continues to keep up-to-date with all of its safety policies and procedures within the [Child Protection Program](#), including adherence to the youth protection standards of [SafeSport](#) and USA Baseball's [Pure Baseball program](#). The Child Protection Program provides the resources necessary for a local league Board of Directors to successfully fulfill its requirements.

FEDERAL LAW PROTECTING YOUTH INVOLVED IN OUR PROGRAMS

In 2018, the “Protecting Young Victims from Sexual Abuse and SafeSport Authorization Act of 2017,” also known as the [SafeSport Act](#), became Federal Law. This national law increases the standard of care and makes it a crime for an individual involved in a national governing body sports organization, including Little League, to ignore, or not report to law enforcement, any reasonable suspicion of an act of child abuse, including sexual abuse, **within 24 hours**. The law applies to all employees, volunteers, or hired workers of Little League and makes all indicated Little League individuals’ mandatory reporters in the eyes of the law.

All chartered Little League programs must adhere to the following requirements:

- Conduct annual background checks on volunteers and hired workers. Prohibit anyone with any offenses that would disqualify them as a participant in any Little League activity.
- Report Child Abuse, including sexual abuse involving a minor, to the proper authorities within 24 hours.
- Adopt a policy that prohibits retaliation against “good faith” reports of child abuse.
- Adopt a policy that limits one-on-one contact with minors without being in an observable and interruptible distance from another adult.
- Volunteers and/or hired workers who have contact with minors are strongly encouraged to complete the [Abuse Awareness Program](#) training, provided by USA Baseball, or comparable training.

CHILD PROTECTION PROGRAM DEFINITIONS

Defining child abuse is the first step in battling it. Child abuse can take several different forms, and it is important to understand what is considered child abuse and other terms that are mentioned throughout the Child Protection Program.

Abuse or Neglect: The Federal Child Abuse Prevention and Treatment Act (CAPTA) (42 U.S.C.A §5106g), as amended by the CAPTA Reauthorization Act of 2010, defines child abuse and neglect as, at a minimum, “any recent act or failure to act on the part of a parent or caretaker which results in death, serious physical or emotional harm, sexual abuse or exploitation;” or “an act or failure to act which presents an imminent risk of serious harm.”

Different types of Child Abuse or Neglect

- **Neglect** is the negligent failure of a minor’s caretaker to provide adequate food, clothing, shelter, medical care, or supervision which threatens harm to a minor’s health, safety, or welfare.
- **Physical Abuse** is any non-accidental, intentional, deliberate act that results in physical injury.
- **Emotional and Psychological Abuse** is any act that diminishes the sense of identity, dignity, and self-worth by humiliation, intimidation, verbal assault, and emotional deprivation.
- **Sexual Abuse** is any type of maltreatment, violation, or exploitation that refers to the involvement of the child in sexual activity to provide sexual gratification or financial benefit to the perpetrator.
- **Bullying** is the intentional, repetitive harmful act, words, and behavior that makes the victim feel hurt, scared, and/or ashamed. Bullying can also be an imbalance of real or perceived power between the bully and the victim. Different types of bullying include, but are not limited to, physical bullying, verbal bullying, emotional bullying, harassment, and hazing.

Grooming is the process where an individual creates a relationship with a minor or the minor's family to gain trust so he or she can take advantage of a minor for a sexual purpose.

Child/Minor: Any individual who is younger than age 18 or who is not an emancipated minor.

Little League Programs and Activities: Any games, practices, tournaments, approved activities, and approved special games are considered Little League programs and activities.

Little League Volunteer or Hired Worker: Refers to any person in the organization who provides regular service to the league and has contact with minors: coaches, managers, the Board of Directors, program workers, coaches, bus and carpool drivers, maintenance workers, or anyone that has repetitive access to or contact with players or teams.

VOLUNTEER APPLICATION PROCESS

With the above definitions, we have a better understanding of child abuse, which will prevent potential child abusers from entering the ranks of Little League. Another aspect of prevention is screening all applicants who wish to be a manager, coach, member of the Board of Directors, and any other person, volunteer, and/or hired worker who provides regular services to the league and/or have repetitive access to or contact with players or teams.

Little League requires a five-step process for selecting individuals to fill any of the above positions:

1. **Application** — All local leagues are required to use the [Little League Official Volunteer Application](#) for all managers, coaches, members on the Board of Directors, and any other person, volunteer, and/or hired worker who provides regular service to the league and/or has access to minors. The Little League Official Volunteer Application is available through the [JDP Quick App, for leagues that utilize Sports Connects](#) or online at [LittleLeague.org/BackgroundChecks](#). The applicant must also submit a government-issued photo identification card (e.g. driver's license) for the league to verify that the information on his/her volunteer application is correct (e.g. spelling of the name, address, date of birth, etc.). The completed volunteer application enables the local Little League program to run and review a background check.
2. **Background Check** — An annual background check, in compliance with Little League Regulation I(c) 8 and 9, is required to be conducted on every individual before the applicant assumes *any* of his/her duties for the current season. At a minimum, the local league must conduct a nationwide search that contains the applicable government sex offender registry data and criminal records, as well as a search of the SafeSport and USA Baseball Ineligible List. The criteria for exclusion are detailed below. Information regarding free background check services is available at [LittleLeague.org/BackgroundChecks](#).
3. **Interview** — The applicant must be interviewed by an approved board member, and if selected to participate, should be educated on the position regarding Little League's Child Protection Program and their role in the protection of minors in the program. They should also be aware that as a volunteer, they are a mandatory reporter per the [SafeSport](#) Law.
4. **Reference Checks** — A minimum of three reference checks must be completed by an approved board member before a new volunteer is allowed participation in a Little League program. All information from reference checks should be documented, dated, and signed by the leader conducting the reference check. Reviewing the reference check is important to determine if any information from the reference differs from what is represented on the volunteer application and/or during the review. It is not required to conduct reference checks on returning volunteers and/or hired workers.
5. **Exclusion of Certain Individuals** — No local league shall permit any person to participate in any manner whose background check reveals a conviction for, guilty plea, no contest plea, or admission to any crime involving or against a minor. An individual is also prohibited from participating as a volunteer or hired

worker if they appear on the [U.S. Center for SafeSport's Centralized Disciplinary Database](#) and/or [USA Baseball's Ineligible Participation list](#). A local league may prohibit any individual from participating as a volunteer or hired worker if the league deems the individual unfit or inappropriate to work or volunteer. If a potential volunteer appears on the National Sex Offender Registry, the league must [contact the Security Manager at Little League International](#) (570-326-1921) before appointing the volunteer to participate in any capacity in the league. The Security Manager will advise of the next steps and provide assistance to the decision-maker in the process.

BACKGROUND CHECK PROCESS

Per Little League Regulation 1(c) 8 & 9, every individual is required to complete a volunteer application **every year** before the applicant assumes *any* of his/her duties for the current season. The individual is required to consent to a background check during the volunteer application process. The local league Board of Directors must conduct, review, and verify that the background check process is completed.

Little League provides every league up to 125 free background checks through our preferred background check provider, [JD Palatine \(JDP\)](#). JDP offers a quick and easy option for potential volunteers to complete their volunteer application and a background check in the same process - the [JDP QuickApp](#). In order to use this tool, the League Official only needs the potential volunteer's full name and email address. The League Official then inputs the potential participant's information into the JDP platform, which automatically sends an email to the potential participant with a secure link to the Little League Official Volunteer Application in order for them to submit their own information for a background check.

For leagues that utilize [Sports Connect](#), there is an additional opportunity for potential volunteers to conduct the Official Little League Volunteer Application and background check in one platform. Sports Connect and JDP are integrated together to provide a process for the league officer to review and approve a potential volunteer directly in the Sports Connect platform. For more information on how a league can utilize the Sports Connect/JDP Integration, visit [LittleLeague.org/JDPSC](#).

Local Little League programs have the opportunity to use a different background check provider, but they must meet the Little League minimum standard of a nationwide criminal search, national sex offender registry search, and a review of the [U.S. Center for SafeSport's Centralized Disciplinary Database](#) and [USA Baseball's Ineligible Participation list](#). If a local Little League program chooses to utilize a background check provider other than JDP, they are assuming the responsibility to confirm that the provider meets the Little League standards.

NOTE: Some states have enacted laws that require additional background check requirements that are different from or supplement those mandated by Little League. For additional information on state requirements, visit [LittleLeague.org/StateLaws](#). Local leagues are required to satisfy both the state-specific requirements and the Little League requirements.

The league's Board of Directors must review the results of the background check with the Little League Official Volunteer Application and a government-issued photo identification card to verify that the information provided on both is identical (full name, DOB, and address). The league should confirm that the full **legal** name is correct (for

example, John J Smith JR. not Johnny Smith). Some states and local counties only provide full legal name and DOB as identifiers for the National Criminal Database.

Offenses that Prohibit Participation

Ensuring the safety of players is the most important job of a Little League volunteer. Unfortunately, the reality is that there are individuals in this world who intentionally cause harm to minors. Prohibiting those individuals from participating is every Little League participant's responsibility. The following offenses prohibit an individual from participating:

- Any charge, conviction, no contest plea or guilty plea, or admission to any crime involving or against a minor.
- An individual is listed on either of the [U.S. Center for SafeSport's Centralized Disciplinary Database](#) or [USA Baseball's Ineligible Participation list](#).
- If an individual has any charge, conviction, no contest plea or guilty plea, or admission to any crimes that are considered sexual in nature or listed on the National Sex Offender Registry, they must [contact the Security Manager at Little League International](#) (570-326-1921) before appointing the individual as a volunteer to participate in any capacity in the league.

NOTE: If an individual involved with a league, or any activity of the Little League program, is under investigation for any type of child abuse, or has a pending charge against, or involving, a minor, they must be suspended until the outcome of the investigation or pending charges are complete and the allegations are resolved.

*If a local league becomes aware of information, by any means whatsoever, that an individual, including, but not limited to, volunteers, players, and hired workers, has been convicted of, pled guilty, pled no contest, or admitted to any crime involving or against a minor, the local league must **immediately** contact the applicable governmental agency to confirm the accuracy of the information before allowing the volunteer to participate in their position or per their Little League Constitution suspend the volunteer until the information is received and reviewed.*

PROPERLY HANDLING SENSITIVE DOCUMENTS

It is necessary to require the volunteers and/or hired workers to complete a volunteer application and consent to a background check, but the local Little League program also has due diligence to protect the information that is provided. To protect the privacy of volunteers and others, the following best practices have been established:

- The local League President shall only share, on a need-to-know basis, any personal, non-public record or information contained in the volunteer application or attached documents, with other League Officers to make personnel decisions.
- If a league is utilizing the JDP QuickApp, the records of a volunteer will remain on the JDP Portal as long as the local league is an active user with JDP. If a league is still utilizing paper Volunteer Applications, the league must adhere to the following protocol:
 - The local League President must maintain the record of a volunteer in a locked, secured location for at least two (2) years after the volunteer is no longer in the league. When it comes time to

dispose of these records, they must be **shredded or confidentially destroyed**, as they contain sensitive personal information. All actions concerning these records must comply with any applicable laws.

- If a local Little League Board of Directors has records utilized for reviewing a potential volunteer's background check, they must maintain these records the same length of time that the league maintains the volunteer's application. The records must be maintained in a locked and secured area, such as the League President's home, and not in a clubhouse or similar public facility. The record must also be properly shredded or confidentially destroyed when it is time to dispose of the records.

MANDATORY REPORTING OF CHILD ABUSE

When an allegation of abuse is made against a Little League volunteer, the organization must protect the child from any further potential abuse by keeping the alleged abuser away from all children in the program until after the incident is reported to one or more of the below outlets **and** completely investigated.

Investigating Suspected Abuse

Once a report of abuse has been made, the league should promptly notify the alleged abuser that they are temporarily suspended until the investigation is completed. Little League urges local leagues to work with a lawyer who can advise them about the rights of an alleged abuser. If the investigation substantiates the allegations, the local league must assure that the individual will not have any further contact with the children in the local league.

All information and statements received from the parties involved with the incident (suspect, victim, witness, etc.) must be passed onto the proper authorities as explained below. **Local Little League officials should not attempt to investigate suspected abuse. Let law enforcement and child services professionals conduct the investigation.**

Reporting

[Child abuse laws vary from state to state](#), but federal law establishes a nationwide standard of duty to report suspected child abuse. Any individual who participates in the league must report suspected child abuse, including sexual abuse, within **24 hours** to the proper authorities. If a case of abuse is suspected within a league, it must be reported to the appropriate child services organizations and/or local law enforcement, as well as their League President and District Administrator. **REMEMBER: If you or someone else is in immediate and serious danger, you should call 911.**

After making a report to law enforcement, individuals may also consider contacting one of the following organizations for additional support:

- [U.S. Center for SafeSport](#)
- [The National Center for Missing and Exploited Children's](#)
- [The Childhelp National Child Abuse Hotline](#)

- *Please note that these organizations are not affiliated with Little League International and the information shared has been approved by these organizations.*

After reporting to the correct enforcement agencies, the local Board of Directors should also contact [Little League International's Security Manager](#) at 570-326-1921.

Suspending/Terminating

If there are any allegations against an individual in the league, the local league must take the next step and assure that the individual will not have any further contact with the children in the local league. Little League urges local leagues to work with an attorney who can advise them about the rights of an accused abuser.

Suspending

- If there are any type of allegations against an individual, the league must promptly notify the alleged abuser that they are suspended until the end of an external investigation.

Terminating

- If the allegations are substantiated, the local league must notify the alleged abuser that they are terminated from their position. The league's Board of Directors should then communicate with the members of their local league about the termination. (see below)

IMPORTANT: If an individual is suspended, this information is not necessary to report to the Little League Security Manager, but assistance, in terms of best practices, is available. If a league has banned, or will ban, an individual from their league, they must report this to [Little League International Security Manager](#).

Communication from the League

The local league's Board of Directors must be prepared to contact parents if a substantiated abuse allegation is made against a volunteer or participant within their league. The league must remember that both parties (suspect and victim) have privacy rights. The league must only provide a public record, without any commentary, about an arrest that involves claims of child abuse. Do not violate the privacy rights of individuals in your state, however, Little League parents do have a right to public records. Public records are documents received from a governmental body/agency that are available to the general public (i.e. police or sheriffs records, court records, a statement from the arresting police department). If a league is contacted by the media, assistance is available by contacting the [Little League International Security Manager](#) or the [Little League International Communications department](#). Additional tips on how to handle crisis communications can also be found on [Little League University](#).

NON-RETALIATION FOR REPORTING

Concern has been expressed over the potential for criminal or civil liability if a report of abuse is subsequently found to be unsubstantiated. However, potential reporters should not be afraid to come forward in cases where they either have firsthand knowledge of or a good faith belief that abuse has occurred, even if there is a possibility that the report is wrong. Many states provide immunity to those who report suspected child abuse in “good faith.” Little League policy prohibits retaliation, of any kind, when a good faith report of child abuse is made.

APPROPRIATE ONE-ON-ONE INTERACTION GUIDELINES

An adult participant should not allow themselves to be alone with a minor (who is not their child) and should always position themselves in an area where they can be observed by others. Minors must always be supervised by appointed volunteers and/or hired workers who have completed the mandated background check. If an adult participant finds himself or herself alone with a child, he or she should remedy the situation by removing themselves to an area within an observable and/or interruptible distance of another adult over the age of 18.

Practices or games

- **Encourage the Buddy System:** There is safety in numbers. Encourage players to move about in groups of two or more children of similar age, whether an approved adult is present or not. This includes travel, leaving the field, or using the restroom areas. It’s far more difficult to victimize a child if they’re not alone. If an approved adult must accompany a minor to another location, a minor of the same age or another approved adult should accompany them. All interactions between minors and adults should be observable and within an interruptible distance of another adult.
- **Shower and Toilet Facilities:** Most Little Leaguers® can use toilet facilities on their own, so there should be no need for an adult to accompany a child into restroom areas. However, there can sometimes be special circumstances under which a child requires assistance to use the toilet facilities. For example, within the Tee Ball and Challenger divisions, there may be a need for adult assistance, but there should still be adequate privacy for that child and there must be another approved adult who is within an observable and/or interruptible distance from you and the child you are assisting. Again, the “buddy system” should be utilized in instances like this.
- **Access to Certain Facilities:** Little League volunteers and/or hired workers must not allow any minors to enter an unsecured area without reviewing the area first. Controlling access to areas where children are present, such as the dugout or locker rooms, protects them from potential abuse and/or harm by outsiders. It’s not easy to control the access of large outdoor facilities, but visitors could be directed to a central point within the facility. Individuals should not be allowed to wander through the area without the knowledge of the Little League approved individuals.
- **Proper Supervision:** Minors must always be within the visual contact of an approved volunteer and/or hired workers when outside to verify that they are not approached by a stranger or an individual who is not permitted near the minors. Also, this helps to verify that the minors are participating in safe activities.

If you cannot see a player, then they are not being properly supervised. Adults should still respect the minor's privacy in shower and toilet facilities as outlined above.

Transportation

- **Rooming:** Players must room with players of the same age and gender when traveling overnight for Little League-approved tournaments. Girls' rooms should not be adjacent to boys' rooms, and rooms should not have adjoining access, either between children or children and adults.
- **Car Safety:** When traveling in a vehicle with minors, adults must have at least two minors in the vehicle at all times.
- **Rides:** Children dropped off too early or picked up late are potential targets. Little League parents and volunteers should be encouraged to pick up and drop off on time. Little League encourages talking to the youth participating in our program about safety issues. Children should be warned about the risk of strangers and how to avoid accepting rides from anyone that was not pre-arranged by their parent/legal guardian. Children should also be told to always tell someone if they're approached by a stranger for any reason, even if it seems innocent, like to help the stranger find a pet. If a player is left unattended after a practice/game by their parent or guardian, the coach or manager must ask another approved adult to stay behind to wait for the parent/guardian.

Physical Contact

- Physical contact between volunteers and/or hired workers with minors should be very limited. Some examples of appropriate physical touch should be limited to high fives or administering appropriate first aid.

PROHIBITED ONE-ON-ONE INTERACTION GUIDELINES

To minimize the chance of an individual's opportunity to groom a minor, the following practices relating to one-on-one interactions between a minor athlete and an approved adult volunteer or hired worker should be followed:

- A minor athlete will not be left unattended or unsupervised at any time. The minor athlete should always be within the sight of an approved adult volunteer.
- Volunteers or hired workers are prohibited from being alone with minor athletes unless:
 - There is an emergency.
 - There is written permission from the minor athlete's parent/legal guardian.
 - The volunteer or hired worker is the minor athlete's parent/legal guardian, sibling, or personal care assistant.
- Volunteers or hired workers should not interact one-on-one with unrelated minor athletes in settings outside the regular scope of the official Little League program (e.g. the volunteer's home, a restaurant, a vehicle, personal communication including electronic communication).

- Minor athletes may not reside with unrelated volunteers or hired workers for the purpose of participation qualification.

NOTE: If a volunteer is in a position where he/she is left alone with a player, they should not leave the child so long as the volunteer has exhausted all of the options above to comply with the guidelines of the policy. Likewise, if a child is injured and must be transported to a hospital, urgent care, or treatment center, the volunteer should not leave the child alone if all options have been exhausted to comply with the policy in an emergency where medical treatment is necessary.

TRAINING AND EDUCATION TO PREVENT CHILD ABUSE

Education is an important tool for both Little League children and volunteers. It empowers them to recognize potentially compromising situations, and it places a barrier between abusers and their victims. Here are a few education tools and prevention suggestions for our Little League volunteers, hired workers, and children.

- **Training:** Training is strongly encouraged for all Little League participants, including players. Little League has Abuse Awareness training videos available to all Little League individuals through USA Baseball's Pure Baseball initiative and the SafeSport Organization. The free Abuse Awareness for Adults course provides resources to create a positive and safe environment for all athletes, coaches, parents, legal guardians, umpires, and spectators by understanding how to recognize misconduct and abuse of all types. Topics covered include how to identify and report incidents and what abuse awareness policies should be in place. The free Abuse Awareness for Minors course provides resources to identify what abuse is and what to do if someone is being abused.
 - [Pure Baseball Abuse Awareness Training](#) (for both adults and players)
 - [SafeSport Reporting Training](#)
 - *Please note that these organizations are not affiliated with Little League International and the information shared has been approved by these organizations.*
- **Meet with Volunteers:** Since Little League is a volunteer-led program, our membership changes from year to year. It is important to hold regular meetings in which both volunteers and parents can talk about child abuse and ask questions. The Child Protection Program and Policy should be reviewed with participants annually. Since Little League could not exist without the time and effort from volunteers and parents, it is important to communicate directly with the volunteers. For that reason, the Little League Child Protection Program should be freely copied and distributed to all adults in the local league.
- **Make Our Position Clear:** Little League has a clearly defined policy for dealing with child abuse. Make adults and minors aware that Little League will not tolerate child abuse in any form. Suspected abuse must be reported and retaliation for good faith reporting is prohibited.
- **Stress the Role of Adults:** Minors should be encouraged to take an active role in protecting themselves, but the responsibility for ensuring their safety ultimately rests with the adults. We can identify potentially uncomfortable situations, for ourselves, as well as for children. The welfare of our Little Leaguers is the highest priority in any situation.
- **Participate in ASAP:** More than 90% of leagues in the United States participate in the [A Safety](#)

[Awareness Program \(ASAP\)](#). Basic safety procedures can help in the identification and prevention of child abuse. Leagues can also include their own additional best practice to prevent child abuse in their league's ASAP program. One of the requirements for the ASAP program is to properly distribute the plan, which should incorporate the Little League Child Protection Program as well.

- **Provide Additional Resources:** Many organizations will gladly assist our efforts to protect our young people, several of which are listed below. Feel free to provide the name of the below organizations and the websites to parents, volunteers hired workers, umpires, as well as minors.
 - [SafeSport](#)
 - [USA Baseball- Pure Baseball](#)
 - [National Center for Missing and Exploited Children](#)
 - [American SPCC](#)
 - *Please note that these organizations are not affiliated with Little League International and the information shared has been approved by these organizations.*

BULLYING AND EMOTIONAL WELLNESS

Little League is focused on the total well-being of our players. Any type of bullying can have serious effects on players. Anyone who engages in harassment, in any form (verbal, physical, cyber, etc.), or commits violence or acts of intimidation shall be prohibited from participating in Little League. This applies to player-to-player, adult-to-player, player-to-adult, and adult-to-adult interactions. We strive to have a safe and encouraging environment at all Little League functions.

The following types of behavior will not be accepted in the Little League culture:

- **Physical Bullying:** Hitting, pushing, shoving, punching, strangling, hair-pulling, stealing, excessive tickling, or any other deliberate and inappropriate touching.
- **Verbal Bullying:** Hurtful, deliberate name-calling, banter, taunting, intimidating, threatening, gossiping, and teasing.
- **Emotional Bullying:** Rejection, terrorizing, extorting, humiliating, blackmailing, rating/ranking of personal characteristics, such as race, disability, ethnicity, or perceived sexual orientation, manipulating friendships, isolating, and peer pressure.
- **Social/Cyber Bullying:** Deliberately excluding, alienating, ignoring, spreading rumors, impersonation, inappropriate photographs, video shaming, and hacking social media accounts.
- **Harassment:** Harassment includes bullying and all of the actions listed above, as well as subjecting someone to unwanted sexual advances, involving physical contact or explicit written or verbal language.
- **Hazing:** An initiation, ritual process involving different types of harassments that intentionally humiliates the individual or a group.

Creating a Player-Centric Environment

Both children and adults may experience frustration at times. It is important to recognize when a person needs to take a break from activities to calm down. Adult volunteers and hired workers should never escalate a situation when someone is upset. Instead, they should attempt to de-escalate any stressful situation.

Little League recommends that local leagues create and issue a “Code of Conduct” that is upheld by players, managers, coaches, board members, umpires, other volunteers, and parents. This should be reviewed each season to establish a safe environment for everyone involved with the local Little League season.

If an individual (player, volunteer, or parent) feels they are stressed out and cannot handle the situation, they should remove themselves from the area until the issue is de-escalated. These situations might include:

- A coach screaming at an umpire - the game should be paused until the coach and umpire can remove themselves until the issue is de-escalated.
- A player getting emotional about a bad play and starts to break down on his teammates - The coach should remove the player from the dugout until he can resolve the issue.
- A parent in the crowd that does not agree with the placement of their child in the lineup/field - A volunteer should remind the parent about respecting the game and ask them to step away or to respect the coach’s decision.

Create a positive area for players to enjoy the game by implementing a “Cheer Only Zone” at the field to remove the negativity for players. Leagues can utilize training tools for their board members on how to implement a positive coaching experience through:

- [Positive Coaching Alliance \(“PCA”\)](#)
 - PCA offers resources for coaches, parents, athletes, and leaders to make better athletes and better people. As young people return to playing sports after going through the trauma of being away from school, friends, and sports due to the coronavirus, we need to make sure our coaches are equipped with the skills to deal with their social and emotional needs.
- [Live Like Sam](#)
 - Live Like Sam supports youth from diverse backgrounds to develop a healthy sense of self-identity, character, purpose, and connection to the community by fostering positive well-being through educational programming and mental fitness initiatives. Live Like Sam aims to help individuals and their families thrive by empowering and championing youth development. We believe that social and emotional conditioning gives young adults the tools to positively impact their lives, the lives of others, and to succeed in life.

Please note that these organizations are not affiliated with Little League International and the information shared has been approved by these organizations.

APPLICABILITY

The Child Protection Policy and the elements of the broader program apply to anyone who has *any* involvement in a local Little League program, as well as anyone who participates in Little League-approved programs and activities, including, but not limited to, Boards of Directors, volunteers, managers, coaches, umpires, spectators, players, and hired workers who provide regular services to the league and/or have repetitive access to or contact with players or teams. Anyone with questions on who the Child Protection Policy applies to should contact the [Security Manager at Little League International](#).

ENFORCEMENT

Local leagues should establish a culture that does not allow any type of activity that promotes or allows any form of mental, physical, emotional, or sexual misconduct behavior between players, coaches, parents, volunteers, hired workers, and any other individual. League officials must remove any individual that is exhibiting any type of mental, physical, emotional, or sexual misconduct and report the individual to the authorities immediately

Any violations of the policies set forth herein may result in the suspension or revocation of the local league's tournament privileges and/or charter by action of the Charter or Tournament Committees in Williamsport, Pennsylvania.